



राष्ट्रीय ग्रामीण विकास एवं पंचायती राज संस्थान
NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
Rajendranagar, Hyderabad – 500 030

फाईल सं./F.No. NIRDPR/NERC/NRLMGHY/212257/MCPBillsettlementfile/IIMB (C.No.13698)

दिनांक / Dt. May 06, 2022

OFFICE ORDER NO. 317

Sub: Levy of Institutional Charges for Sponsored/ Consultancy Projects/ Training Programmes at NIRDPR – Reg.

Ref: Office Order No. 652, dated 25.10.2021

It has been observed from the expenditure statements/ bills furnished by various Centres of NIRDPR that the actual expenditure incurred by them are at variance from estimated cost of the training programme. The budget estimate is being prepared based on the expected number of participants and expenditure incurred might be as per the actual number of trainees. Since the arrangements for the programme are made based on the estimated budget and expenditure will be incurred irrespective of number of participants attended the training programme, institutional charges @25% shall be levied on estimated expenditure as per the approved budget.

2. In those cases wherein the number of participants has exceeded the number as indicated in the budget estimate, the actual number of trainees will be reckoned for levying the institutional charges.

3. Accordingly, all the officials concerned may comply with the above instructions.

This is issued with the approval of the Competent Authority.

//BY ORDER//


सहा. रजिस्ट्रार (टी) / **ASSISTANT REGISTRAR (T)**

To

All Heads of Centres/Schools

Copy to: SPS to DG
Executive Assistant to DDG and Director (FM) & FA
Executive Assistant to Registrar & Director (Admn.)
Assistant Registrar (E)
AFA & PAO
Office Order File
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